

CALIFORNIA
[ADVERSE ACTION LETTER]

Dear _____:

On _____, 20____, we sent you a notice of our intent to take adverse action against you based, in whole or in part, on information furnished in a consumer report by PreciseCheck, LLC (“PreciseCheck”). We have now taken that adverse action. **(client may wish to describe the actual adverse action taken here, i.e., refusal to hire, promote, terminate etc.).**

You may contact PreciseCheck to dispute the contents of your file or this report. PreciseCheck is located at: 23801 Calabasas Road, Ste. 2001, Calabasas, CA 91302. Their telephone number for consumers is: (818) 230-7885. PreciseCheck cannot tell you why the adverse action was made. Although you have been provided a copy of your report, you are still entitled to another free copy of your report within 60 days of the receipt of this notice upon which we based our decision. You also have the right to contact the agency which furnished the report and dispute the accuracy or completeness of the report and the agency will investigate your dispute.

We had previously provided to you a copy of the report in question, and identified the disqualifying criminal record(s), along with a copy of your rights under the Fair Credit Reporting Act, the federal law that governs this report. If you have lost either or both of these, please contact my office and we will provide a free replacement copy.

Our company has no procedure for you to challenge this decision or request a reconsideration. If you believe that our action is improper, you have the right to file a complaint with the Department of Fair Employment and Housing, <https://www.dfeh.ca.gov/complaint-process> or 2218 Kausen Drive, Ste. 101, Elk Grove, CA 95758.

Very truly yours,